

ENVIRONMENTAL HEALTH REGISTRATION COMMITTEE AGENDA

Wednesday, November 19, 2003 – 9:30 a.m.-3:00pm
Russian Room – Second Floor
Department of Health Services
1616 Capitol Avenue, Sacramento

Questions regarding agenda items contact Margaret Blood (916) 552-9991, email mblood@dhs.ca.gov or fax (916) 449-5665.

The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of simple ways you can reduce demand and cut your energy costs, see our web site at <http://www.dhs.ca.gov>.

OPEN SESSION

10:00	Opening Remarks	Susan Empey, Chairperson
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- Introductions
- Approval of the minutes for April 4, 2003
- Determination of a quorum

10:15	Program Update	Glenn Takeoka, Executive Officer
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- Budget shortfall
- Strategic Plan

10:30 Subcommittee Reports

- Registration Process Committee
- Education and Professional Standards Committee

11:00 **University Degree Programs** Margaret Blood, Program Administrator

- Discuss CSU San Bernardino Environmental Health Degree Program site review
- Review syllabus for Decision Science 71: Quantitative Analysis I, CSU, Fresno for equivalency to the math requirement: College Algebra or Calculus.
- Schedule university site review date for CSU Northridge.

11:30	County Training Plans	Margaret Blood, Program administrator
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- Request authority to be delegated to the subcommittee for the approval of county training plans.
- Training Coordinator Network Workshops scheduled for December.
- Discussion of Training Plan Elements:
 - a. break out or lump: solid and liquid waste;
hazmat and USTs.
 - b. primary 3 elements 20% each; secondary 3 elements 40% total
 - c. total number of elements 6 minimum or maximum
- Training Plan Checklist.
- Review of draft letter to counties and agencies regarding training plans.

12:30

LUNCH

1:00

Job Analysis Questionnaire

Margaret Blood, Program Administrator

- Job Analysis Questionnaire and discuss:
 - a. Relevance of questionnaire
 - b. Promotion and distribution

1:30

Continuing Education

Glenn Takeoka, Executive Director

- draft regulatory language for discussion

2:00

Items from the floor

2:15

Schedule next meeting

CLOSED SESSION

2:15

Complaint Investigation

Glenn Takeoka, Executive Officer

- Case #2002-3: Status and discussion of a complaint by Richard and Susan Ramos regarding a Registered Environmental Specialist.*